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| **Area for Action** | Action Plan | Target Date | By Whom | Date Completed |
| **Uncompleted actions from previous audit: (year)** |  |  |  |  |
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| **New audit actions for this year: (year)** |  |  |  |  |
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Completed by: ……………………………………………………………………………….

Role in Parish: …………………………………………………………………………………

Date: ……………………………………………………………………………………………...